

Application for Refund Form

Date of Application	dd/mm/yyyy		
Student ID			
Student Name			
Enrolled Course(s) <i>Please list all enrolled courses</i>	Course Code	Course Name	
Contact Number			
Full Address			
Reason for Refund	<input type="checkbox"/> Student Visa Refusal		<input type="checkbox"/> Transferring to another RTO
	<input type="checkbox"/> RTO withdraws offer, fails to deliver course offered, OR terminates course		
	<input type="checkbox"/> Medical/ Compassionate/ Compelling Circumstances		
	<input type="checkbox"/> Others:		
	<i>Please specify</i>		
*Student MUST attached supporting documents/evidences to support your refund application.			
Refund Method	<input type="checkbox"/> Bank Transfer to an Australian OR oversea bank account		
	BSB Number		Account Number
	Account Name		Bank Name
	IBAN		Swift Code
	Branch Name and Address		

Terms and Conditions:

- All refunds will be processed in accordance with the international Student Refund Policy and Refund of Fees Procedures.
- All refund will be paid via electronic funds transfer (EFT) and will be paid in Australian dollar only.
- Refund will only be made to student himself/herself, unless student authorises a third party in writing.
- Please ensure that all details are filled correctly, as providing incorrect information may cause delay in your refund process, and maybe subjected to additional transaction fees.
- Please be aware that your bank may deduct any relevant bank transaction fees which will affect the final amount you received.

I've read and agree to the student refund policy and procedure of IIPM and the above terms and conditions. I declare that I am the student to whom this refund is to be paid.

Student Signature: _____
 Printed Name: _____

Date: |dd/mm/yyyy|

Official Use Only

Refund Request: Approved Not Approved, Reason: _____

Amount Payable: _____

Signature:

Date: dd/mm/yyyy

Position:

Privacy

In accordance with Privacy Act 1988, IIPM Pty Ltd maybe required to provide your personal information to designated authorities including the Australian Government. These include, but not limited to sharing information with ESOS Assurance Fund Manager, ACPET – Overseas Tuition Assurance Fund, Australian Skill Quality Authority (ASQA), and the Department of Home Affair.