

BSB Training Package Update V.7

The Australian Government | Australian Skills and Quality Authority (ASQA) has released an approved the new BSB Business Services Training Package (Release 7), which means that the existing BSB Business Training Package will needed to be updated to the new version. All Register Training Organisation delivering this package will be affected and will need to take necessary steps to update to the new courses version before delivering the course.

The updates reflect the need to align student outcomes to current and evolving best-practice, support regulatory compliance within the education industry in an increasingly digital environment and reduce repetition throughout the BSB training package. The update also sees the introduction of transferable skill elective groups and specialisation streams embedded in qualifications.

The majority of training products in the package are no longer considered equivalent, with some qualifications deleted and others merged.

This means that one or more of the courses you are studying has been updated or superseded with an updated version or new course. Some of these changes include updates for: course name, code, duration, units, course entry pre-requisites and/or requirements, etc.

Students enrolled in BSB courses will be notified of the changes. And in the meantime, if you require additional information, please contact: info@iipm.edu.au

New Changes to our Training Packages and Courses

Old course code and title	Old course duration	<u>New course code and title</u>	<u>New course duration</u>	<u>Intakes begin</u>
BSB30115 Certificate III in Business	12 Months	<i>BSB30120 Certificate III in Business</i>	<i>12 Months</i>	<i>1st July 2022</i>
BSB40215 Certificate IV in Business	12 Months	<i>BSB40120 Certificate IV in Business</i>	<i>12 Months</i>	<i>1st July 2022</i>
BSB50215 Diploma of Business	12 Months	<i>BSB50120 Diploma of Business</i>	<i>12 Months</i>	<i>1st July 2022</i>
BSB60215 Advanced Diploma of Business	12 Months	<i>BSB60120 Advanced Diploma of Business</i>	<i>18 Months</i>	<i>1st May 2022</i>

If your current course name/title, code, unit, duration, or entry prerequisites/requirements has been affected by the new release (Release 7), you will need to start transitioning to the new BSB package. Although you can finish your superseded or existing course and graduate with your qualification before the new intake date of each course.

The superseded versions will continue to be recognised as acceptable professional qualifications. Meaning that your existing and/or superseded course will be recognised and be accepted as a valid qualification. Certificate can be issued for the course you are currently studying, provided that you must successfully complete it before the beginning of new intake date.

The cut-off date to complete your superseded qualification/course is before the new given intake date of each course. So, if you are currently studying and are enrolled in a superseded course, then you are required to finish and successfully completed the course before the beginning of new intake date prior to starting the next course.

New entry prerequisites

If you want to or is enrolled in another course, you may be required to meet new entry prerequisites, requirements, or complete gaps to able to complete before commencing your next course. If this change(s) will apply, you will be notified and informed accordingly.

If for any reason, you don't pass all the required units in your superseded qualification by the beginning of the new intake date, you will not be issued the full certificate for the qualification, instead you may be only eligible to receive a SoA (Statement of Attainment).

Should this happen, you would need to upgrade to the new training package and may be required to complete some new units to be eligible for that new qualification.

You may be able to receive CT's (Credit Transfers) for any equivalent units you have already completed in your current or previous course. Opportunities may also be available fill the gaps between the old and new qualifications, please enquire with our Student Services at support@iipm.edu.au

The impact of course duration on your visa

Course duration is shortened – see your agent as this may affect your visa.

Course duration becomes longer – see your agent as this may affect your visa (you may need to extend your visa to complete your course, or you can elect to fast-track your studies to complete within your enrolment/visa duration).

For more relevant information and understanding, please visit reference links below

<https://www.asqa.gov.au/news-events/news/bsb-training-package-v7-explained>

<https://www.asqa.gov.au/taxonomy/term/356>

<https://www.asqa.gov.au/standards/training-assessment/clauses-1.26-1.27>

Certificate III in Business

BSB30120 (Release 7)

CRICOS Course Code: 109105H

Fees & Charges

Enrolment Fee \$ 200.00 (non - refundable)

Material Fee \$ 500.00 (subject to variation)

Course Tuition Fee \$ 10,000.00

Course Duration

52 weeks including 40 weeks of scheduled delivery and up to 12 weeks of holidays and terms breaks. The course is delivered face to face on campus with 20 hours of scheduled classes per week.

General

This qualification is targeted towards international students who need to develop skills in business terminology, communication skills, personal organisation strategies and simple business concepts. It is ideal for students who wish to improve their English before moving to a higher-level course.

Pathways into the qualification

Candidates may enter the qualification through several entry points including substantial vocational experience, in management but without a formal qualification.

Total number of units = 13

6 Core unit

7 Elective units

Core Units:

BSBCRT311	Apply critical thinking skills in a team environment
BSBPEF201	Support personal wellbeing in the workplace
BSBSUS211	Participate in sustainable work practices
BSBTWK301	Use inclusive work practices
BSBWHS311	Assist with maintaining workplace safety
BSBXCM301	Engage in workplace communication

Elective Units:

BSBPEF301	Organise personal work priorities
BSBINS302	Organise workplace information
BSBWRT311	Write simple documents
BSBTEC303	Create electronic presentations
BSBTEC302	Design and produce spreadsheets
BSBOPS304	Deliver and monitor a service to customers
BSBOPS305	Process customer complaints

Certificate IV in Business

BSB40120 (Release 7)

CRICOS Course Code: 109106G

Fees & Charges

Enrolment Fee \$ 200.00 (non - refundable)

Material Fee \$ 500.00 (subject to variation)

Course Tuition Fee \$ 10,000.00

Course Duration

52 weeks including 40 weeks of scheduled delivery and up to 12 weeks of holidays and terms breaks.

The course is delivered face to face on campus with 20 hours of scheduled classes per week.

General

This qualification is suited to those working as administrators and project officers. In this role, individuals use well developed skills and a broad knowledge base to apply solutions to a defined range of unpredictable problems and to analyse information from a variety of sources.

Pathways into the qualification

Candidates may enter the qualification through several entry points including substantial vocational experience, in management but without a formal qualification.

Total number of units = 12

6 Core unit

6 Elective units

Core Units:

BSBWHS411	Implement and monitor WHS policies, procedures, and programs
BSBCRT411	Apply critical thinking to work practices
BSBTEC404	Use digital technologies to collaborate in a work environment
BSBTWK401	Build and maintain business relationships
BSBWRT411	Write complex documents
BSBXCM401	Apply communication strategies in the workplace

Elective Units:

BSBPEF401	Manage personal health and wellbeing
BSBPEF502	Develop and use emotional intelligence
BSBHRM417	Support human resources functions and processes
BSBINS401	Analyse and present research information
BSBOPS402	Coordinate business operational plans
BSBLDR413	Lead effective workplace relationships

Diploma of Business

BSB50120 (Release 7)

CRICOS Course Code: 109107F

Fees & Charges

Enrolment Fee \$ 200.00 (non - refundable)

Material Fee \$ 500.00 (subject to variation)

Course Tuition Fee \$ 10,000.00

Course Duration

52 weeks including 40 weeks of scheduled delivery and up to 12 weeks of holidays and terms breaks.

The course is delivered face to face on campus with 20 hours of scheduled classes per week.

General

This qualification would apply to individuals with various job titles including executive officers, programme consultants and programme coordinators. Individuals in these roles may possess substantial experience in a range of settings but seek to further develop their skills across a wide range of business functions. Conversely, it may also apply to those with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities.

Pathways into the qualification

Candidates may enter the qualification through several entry points including substantial vocational experience, in management but without a formal qualification.

Total number of units = 12

5 Core units

7 Elective units

Core units:

BSBCRT511	Develop critical thinking in others
BSBFIN501	Manage budgets and financial plans
BSBOPS501	Manage business resources
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBXCM501	Lead communication in the workplace

Elective Units:

BSBPMG430	Undertake project work
BSBOPS504	Manage business risk
BSBHRM525	Manage recruitment and onboarding
BSBTWK503	Manage meetings
BSBPEF501	Manage personal and professional development
BSBWHS521	Ensure a safe workplace for a work area
BSBOPS505	Manage organisational customer service

Advanced Diploma of Business

BSB60120 (Release 7)

CRICOS Course Code: 109108E

Fees & Charges

Enrolment Fee \$ 200.00 (non - refundable)

Material Fee \$ 500.00 (subject to variation)

Course Tuition Fee \$ 15,000.00

Course Duration

78 weeks including 66 weeks of scheduled delivery and up to 12 weeks of holidays and terms breaks.

The course is delivered face to face on campus with 20 hours of scheduled classes per week.

General

This qualification reflects the role of individuals with significant experience in a senior administrative role who are seeking to develop expertise across a wider range of business functions. The qualification is suited to individuals who possess significant theoretical business skills and knowledge and wish to consolidate and build pathways to further educational or employment opportunities.

Pathways into the qualification

Candidates may enter the qualification through several entry points including substantial vocational experience, in management but without a formal qualification.

Total number of units = 10

5 Core units

5 Elective units

Core units:

BSBCRT611	Apply critical thinking for complex problem solving
BSBFIN601	Manage organisational finances
BSBOPS601	Develop and implement business plans
BSBSUS601	Lead corporate social responsibility
BSBTEC601	Review organisational digital strategy

Elective Units:

BSBLDR601	Lead and manage organisational change
BSBSTR601	Manage innovation and continuous improvement
BSBTWK601	Develop and maintain strategic business networks
BSBSTR602	Develop organisational strategies
BSBHRM522	Manage employee and industrial relations