



**IIPM Delivery
2018 - 2020 Calendar**

IIPM Delivery 2018 - 2020 Calendar			BSB30115 Certificate III in Business Total Course 39 Weeks 30 weeks of Study time		BSB40215 Certificate IV in Business Total Course 39 Weeks 30 weeks of Study time		BSB50215 Diploma of Business Total Course 52 Weeks 40 weeks of Study time		BSB60215 Advanced Diploma of Business Total Course 52 Weeks 40 weeks of Study time	
Week Number	Date of Week	Public Holidays	Study Weeks+D	Session Number	Study Blocks	Study Blocks	Study Weeks	Session Number	Study Blocks	Study Blocks
-1	25/12/17		-1	-1	Pre-Christmas Holiday Break Dec 2017	Pre-Christmas Holiday Break Dec 2017	-1	-1	Pre-Christmas Holiday Break Dec 2017	Pre-Christmas Holiday Break Dec 2017
1	1/01/18		1	1	Summer Holiday Break Jan 2018	Summer Holiday Break Jan 2018	1	1	Summer Holiday Break Jan 2018	Summer Holiday Break Jan 2018
2	8/01/18		2	2	Summer Holiday Break	Summer Holiday Break	2	2	Summer Holiday Break	Summer Holiday Break
3	15/01/18		3	3	Summer Holiday Break	Summer Holiday Break	3	3	Summer Holiday Break	Summer Holiday Break
4	22/01/18		4	4	Summer Holiday Break	Summer Holiday Break	4	4	Summer Holiday Break	Summer Holiday Break
5	29/01/18	Aust Day 26th Jan	1	1	Block 1	Block 1	1	1	Block 1	Block 1
6	5/02/18		2	2	BSBWOR301 Organise personal work priorities and development / BSBINM301 Organise workplace information	BSBCU5401 Coordinate implementation of customer service strategies / BSBCU5403 Implement customer service standards	2	2	BSBWOR501 Manage personal work priorities and professional development	BSBINN601 Lead and manage organisational change
7	12/02/18		3	3			3	3		
8	19/02/18		4	4			4	4		
9	26/02/18		5	5			5	5		
10	5/03/18		6	1	Block 2	Block 2	6	1	Block 2	Block 2
11	12/03/18	Labour Day Monday 12th March	7	2	BSBWRT301 Write simple documents / BSBITU302 Create electronic presentations	BSBRE401 Establish networks / BSBADM405 Organise meetings	7	2	BSBRK501 Manage risk	BSBMKG607 Manage market research
12	19/03/18		8	3			8	3		
13	26/03/18	Easter Good Friday 31st March	9	4			9	4		
14	2/04/18		10	1	Autumn (Easter) Holiday Break	Autumn (Easter) Holiday Break	10	1	Autumn (Easter) Holiday Break	Autumn (Easter) Holiday Break
15	9/04/18		11	2	Autumn (Easter) Holiday Break	Autumn (Easter) Holiday Break	11	2	Autumn (Easter) Holiday Break	Autumn (Easter) Holiday Break
16	16/04/18		12	5			12	5		
17	23/04/18	Anzac Day Wed 25th April	13	1	Block 3	Block 3	13	1	Block 3	Block 3
18	30/04/18		14	2	BSBITU304 Produce spreadsheets / BSBITU301 Create and use databases	BSBHRM405 Support the recruitment selection and induction of staff / BSBHRM404 Review human resource functions	14	2	BSBWH5401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements	BSBMGT615 Contribute to organisation development
19	7/05/18		15	3			15	3		
20	14/05/18		16	4			16	4		
21	21/05/18		17	5			17	5		
22	28/05/18		18	1	Block 4	Block 4	18	1	Block 4	Block 4
23	4/06/18		19	2	BSBCU5301 Deliver and monitor a service to customers / BSBMCM301 Process customer complaints	BSBLDR403 Lead team effectiveness	19	2	BSBHRM513 Manage workforce planning	BSBHRM604 Manage employee relations
24	11/06/18	Queens Birthday Monday 11th June	20	3			20	3		
25	18/06/18		21	4			21	4		
26	25/06/18		22	5			22	5		
27	2/07/18		23	1	Winter Holiday Break	Winter Holiday Break	23	1	Winter Holiday Break	Winter Holiday Break
28	9/07/18		24	2	Winter Holiday Break	Winter Holiday Break	24	2	Winter Holiday Break	Winter Holiday Break
29	16/07/18		25	1	Block 5	Block 5	25	1	Block 5	Block 5
30	23/07/18		26	2	BSBADM311 Maintain business resources / BSBFLM305 Support operational plan	BSBRES401 Analyse and present research information / BSBMGT402 Implement operational plan	26	2	BSBHRM506 Manage recruitment selection and induction processes	BSBHRM602 Manage human resources strategic planning
31	30/07/18		27	3			27	3		
32	6/08/18		28	4			28	4		
33	13/08/18		29	5			29	5		
34	20/08/18		30	1	Block 6	Block 6	30	1	Block 6	Block 6
35	27/08/18		31	2	BSBWH5302 Apply knowledge of WHS legislation in the workplace / BSBWH5304 - Participate effectively in WHS communication and consultation processes	BSBWH5401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements	31	2	BSBPMG522 Undertake project work	BSBMKG603 Manage the marketing process
36	3/09/18		32	3			32	3		
37	10/09/18		33	4			33	4		
38	17/09/18		34	5			34	5		
39	24/09/18	AFL Grand Final Friday 29th Sept	35	1	Spring Holiday Break	Spring Holiday Break	35	1	Spring Holiday Break	Spring Holiday Break
40	1/10/18		36	2	Spring Holiday Break	Spring Holiday Break	36	2	Spring Holiday Break	Spring Holiday Break
41	8/10/18		1	1	Block 1	Block 1	37	1	Block 7	Block 7
42	15/10/18		2	2	BSBWOR301 Organise personal work priorities and development / BSBINM301 Organise workplace information	BSBCU5401 Coordinate implementation of customer service strategies / BSBCU5403 Implement customer service standards	38	2	BSBCU501 Manage quality customer service	BSBMGT617 Develop and implement a business plan
43	22/10/18		3	3			39	3		
44	29/10/18		4	4			40	4		

45	5/11/18	Cup Day Tuesday 6th Nov	5	5			41	5		
46	12/11/18		6	1	Block 2	Block 2	42	1	Block 8	Block 8
47	21/11/18		7	2	BSBWRT301 Write simple documents / BSBITU302 Create electronic presentations	BSBREL401 Establish networks / BSBADM405 Organise meetings	43	2	BSBADM502 Manage meetings	BSBMKG609 Develop a marketing plan
48	26/11/18		8	3			44	3		
49	26/11/18		9	4			45	4		
50	10/12/18		10	5			46	5		
51	17/12/18		11	1	Summer Holiday Break	Summer Holiday Break	47	1	Summer Holiday Break	Summer Holiday Break
52	24/12/18		12	2	Summer Holiday Break	Summer Holiday Break	48	2	Summer Holiday Break	Summer Holiday Break
53	31/12/2018		13	3	Summer Holiday Break	Summer Holiday Break	49	3	Summer Holiday Break	Summer Holiday Break
2019 Calendar										
Week Number	Date of Week	Public Holidays	Study Weeks	Session Number	Study Blocks	Study Blocks	Study Weeks	Session Number	Study Blocks	Study Blocks
1	7/01/19		14	4	Summer Holiday Break	Summer Holiday Break	50	4	Summer Holiday Break	Summer Holiday Break
2	14/01/19		15	5	Summer Holiday Break	Summer Holiday Break	51	5	Summer Holiday Break	Summer Holiday Break
3	21/01/19		16	6	Summer Holiday Break	Summer Holiday Break	52	6	Summer Holiday Break	Summer Holiday Break
4	28/01/19	Aust Day 28th Jan	17	7	Summer Holiday Break	Summer Holiday Break		7	Summer Holiday Break	Summer Holiday Break
5	4/02/19		18	1	Block 3	Block 3	1	1	Block 1	Block 1
6	11/02/19		19	2	BSBITU304 Produce spreadsheets / BSBITU301 Create and use databases	BSBHRM405 Support the recruitment selection and induction of staff / BSBHRM404 Review human resource functions	2	2	BSBWOR501 Manage personal work priorities and professional development	BSBINN601 Lead and manage organisational change
7	18/02/19		20	3			3	3		
8	25/02/19		21	4			4	4		
9	4/03/19		22	5			5	5		
10	11/03/19	Labour Day Monday 11th March	23	1	Block 4	Block 4	6	1	Block 2	Block 2
11	18/03/19		24	2	BSBCUS301 Deliver and monitor a service to customers / BSBCMM301 Process customer complaints	BSBLDR403 Lead team effectiveness	7	2	BSBRKS501 Manage risk	BSBMKG607 Manage market research
12	25/03/19		25	3			8	3		
13	1/04/19		26	4			9	4		
14	8/04/19		27	5			10	5		
15	15/04/19	Easter Good Friday 19th April	28	1	Autumn (Easter) Holiday	Autumn (Easter) Holiday	11	1	Autumn (Easter) Holiday	Autumn (Easter) Holiday
16	22/04/19	Anzac Day 25th April	29	2	Autumn (Easter) Holiday	Autumn (Easter) Holiday	12	2	Autumn (Easter) Holiday	Autumn (Easter) Holiday
17	29/04/19		30	1	Block 5	Block 5	13	1	Block 3	Block 3
18	6/05/19		31	2	BSBADM311 Maintain business resources / BSBFML305 Support operational plan	BSBRE5401 Analyse and present research information / BSBMGT402 Implement operational plan	14	2	BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements	BSBMGT615 Contribute to organisation development
19	13/05/19		32	3			15	3		
20	20/05/19		33	4			16	4		
21	27/05/19		34	5			17	5		
22	3/06/19		35	1	Block 6	Block 6	18	1	Block 4	Block 4
23	10/06/19	Queens Birthday Monday 10th June	36	2	BSBWHS302 Apply knowledge of WHS legislation in the workplace / BSBWHS304 - Participate effectively in WHS communication and consultation processes	BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements	19	2	BSBHRM513 Manage workforce planning	BSBHRM604 Manage employee relations
24	17/06/19		37	3			20	3		
25	24/06/19		38	4			21	4		
26	1/07/19		39	5			22	5		
27	8/07/19		40	1	Winter Holiday Break	Winter Holiday Break	23	1	Winter Holiday Break	Winter Holiday Break
28	15/07/19		41	2	Winter Holiday Break	Winter Holiday Break	24	2	Winter Holiday Break	Winter Holiday Break
29	22/07/19		1	1	Block 1	Block 1	25	1	Block 5	Block 5
30	29/07/19		2	2	BSBWOR301 Organise personal work priorities and development / BSBINM301 Organise workplace information	BSBCUS401 Coordinate implementation of customer service strategies / BSBCUS403 Implement customer service standards	26	2	BSBHRM506 Manage recruitment selection and induction processes	BSBHRM602 Manage human resources strategic planning
31	5/08/19		3	3			27	3		
32	12/08/19		4	4			28	4		
33	19/08/19		5	5			29	5		
34	26/08/19		6	1	Block 2	Block 2	30	1	Block 6	Block 6
35	2/09/19		7	2	BSBWRT301 Write simple documents / BSBITU302 Create electronic presentations	BSBREL401 Establish networks / BSBADM405 Organise meetings	31	2	BSBPMS222 Undertake project work	BSBMKG603 Manage the marketing process
36	9/09/19		8	3			32	3		
37	16/09/19		9	4			33	4		
38	23/09/19		10	5			34	5		
39	30/09/19	AFL Grand Final Friday	11	1	Spring Break	Spring Break	35	1	Spring Break	Spring Break
40	7/10/17		12	2	Spring Break	Spring Break	36	2	Spring Break	Spring Break

41	14/10/19		13	1	Block 3	Block 3	37	1	Block 7	Block 7
42	21/10/19		14	2	BSBITU304 Produce spreadsheets / BSBITU301 Create and use databases	BSBHRM405 Support the recruitment selection and induction of staff / BSBHRM404 Review human resource functions	38	2	BSBCUSS01 Manage quality customer service	BSBMGT617 Develop and implement a business plan
43	28/10/19		15	3			39	3		
44	4/11/19	Melbourne Cup Tuesday 5th Nov	16	4			40	4		
45	11/11/19		17	5			41	5		
46	18/11/19		18	1	Block 4	Block 4	42	1	Block 8	Block 8
47	25/11/19		19	2	BSBCUS301 Deliver and monitor a service to customers / BSBCMM301 Process customer complaints	BSBLDR403 Lead team effectiveness	43	2	BSBADM502 Manage meetings	BSBMKG609 Develop a marketing plan
48	2/12/19		20	3			44	3		
49	9/12/19		21	4			45	4		
50	16/12/19		22	5			46	5		
51	23/12/19		23	1	Summer Holiday Break	Summer Holiday Break	47	1	Summer Holiday Break	Summer Holiday Break
52	30/12/19		24	2	Summer Holiday Break	Summer Holiday Break	48	2	Summer Holiday Break	Summer Holiday Break

2020 Calendar

Week Number	Date of Week	Public Holidays	Study Weeks	Session Number	Study Blocks	Study Blocks	Study Weeks	Session Number	Study Blocks	Study Blocks
1	6/01/20		25	3	Summer Holiday Break	Summer Holiday Break	49	3	Summer Holiday Break	Summer Holiday Break
2	13/01/20		26	4	Summer Holiday Break	Summer Holiday Break	50	4	Summer Holiday Break	Summer Holiday Break
3	20/01/20		27	5	Summer Holiday Break	Summer Holiday Break	51	5	Summer Holiday Break	Summer Holiday Break
4	27/01/20	Australia Day Monday 27th January	28	6	Summer Holiday Break	Summer Holiday Break	52	6	Summer Holiday Break	Summer Holiday Break
5	3/02/20		29	1	Block 5	Block 5	1	1	Block 1	Block 1
6	10/02/20		30	2	BSBADM311 Maintain business resources / BSBFML305 Support operational plan	BSBRES401 Analyse and present research information / BSBMGT402 Implement operational plan	2	2	Public Holiday - Labour Day Monday 9th March	Public Holiday - Labour Day Monday 9th March
7	17/02/20		31	3			3	3	BSBWOR501 Manage personal work priorities and professional development	BSBINN601 Lead and manage organisational change
8	24/02/20		32	4			4	4		
9	2/03/20		33	5			5	5		
10	9/03/20	Labour Day Monday 9th	34	1	Block 6	Block 6	6	1	Block 2	Block 2
11	16/03/20		35	2	BSBWHS302 Apply knowledge of WHS legislation in the workplace / BSBWHS304 - Participate effectively in WHS communication and consultation processes	BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements	7	2	BSBRKS501 Manage risk	BSBMKG607 Manage market research
12	23/03/20		36	3			8	3		
13	30/03/20		37	4			9	4		
14	6/04/20	Easter Good Friday 10th	38	5			10	5		
15	13/04/20		39	1	Autumn (Easter) Holiday Break	Autumn (Easter) Holiday Break	11	1	Autumn (Easter) Holiday Break	Autumn (Easter) Holiday Break
16	20/04/20	Anzac Day 25th April	40	2	Autumn (Easter) Holiday Break	Autumn (Easter) Holiday Break	12	2	Autumn (Easter) Holiday Break	Autumn (Easter) Holiday Break
17	27/04/20		1	1	Block 1	Block 1	13	1	Block 3	Block 3
18	4/05/20		2	2	BSBWOR301 Organise personal work priorities and development / BSBINM301 Organise workplace information	BSBCUS401 Coordinate implementation of customer service strategies / BSBCUS403 Implement customer service standards	14	2	BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements	BSBMGT615 Contribute to organisation development
19	11/05/20		3	3			15	3		
20	18/05/20		4	4			16	4		
21	25/05/20		5	5			17	5		
22	1/06/20		6	1	Block 2	Block 2	18	1	Block 4	Block 4
23	8/06/20	Queens Birthday Monday 8th June	7	2	BSBWRT301 Write simple documents / BSBITU302 Create electronic presentations	BSBREL401 Establish networks / BSBADM405 Organise meetings	19	2	BSBHRM513 Manage workforce planning	BSBHRM604 Manage employee relations
24	15/06/20		8	3			20	3		
25	22/06/20		9	4			21	4		
26	29/06/20		10	5			22	5		
27	6/07/20		11	1	Winter Holiday Break	Winter Holiday Break	23	1	Winter Holiday Break	Winter Holiday Break
28	13/07/20		12	2	Winter Holiday Break	Winter Holiday Break	24	2	Winter Holiday Break	Winter Holiday Break
29	20/07/20		13	1	Block 3	Block 3	25	1	Block 5	Block 5
30	27/07/20		14	2	BSBITU304 Produce spreadsheets / BSBITU301 Create and use databases	BSBHRM405 Support the recruitment selection and induction of staff / BSBHRM404 Review human resource functions	26	2	BSBHRM506 Manage recruitment selection and induction processes	BSBHRM602 Manage human resources strategic planning
31	3/08/20		15	3			27	3		
32	10/08/18		16	4			28	4		
33	24/08/20		17	5			29	5		
34	31/08/20		18	1	Block 4	Block 4	30	1	Block 6	Block 6
35	7/09/20		19	2	BSBCUS301 Deliver and monitor a service to customers / BSBCMM301 Process customer complaints	BSBLDR403 Lead team effectiveness	31	2	BSBPMG522 Undertake project work	BSBMKG603 Manage the marketing process

36	14/09/20	AFL Grand Final Friday (date to be confirmed)	20	3			32	3		
37	21/09/20		21	1	Spring Holiday Break	Spring Holiday Break	33	1	Spring Holiday Break	Spring Holiday Break
38	28/09/20		22	2	Spring Holiday Break	Spring Holiday Break	34	2	Spring Holiday Break	Spring Holiday Break
39	5/10/20		23	4			35	4		
40	12/10/20		24	5			36	5		
41	19/10/20	Melbourne Cup Tuesday 3rd Nov	25	1	Block 5	Block 5	37	1	Block 7	Block 7
42	26/10/20		26	2	BSBADM311 Maintain business resources / BSBFLM305 Support operational plan	BSBRES401 Analyse and present research information / BSBMGT402 Implement operational plan	38	2	BSBCUS501 Manage quality customer service	BSBMGT617 Develop and implement a business plan
43	2/11/20		27	3			39	3		
44	9/11/20		28	4			40	4		
45	16/11/20		29	5			41	5		
46	23/11/20	Christmas Day Friday 25th Dec	30	1	Block 6	Block 6	42	1	Block 8	Block 8
47	30/11/20		31	2	BSBWHS302 Apply knowledge of WHS legislation in the workplace / BSBWHS304 - Participate effectively in WHS communication and consultation processes	BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements	43	2	BSBADM502 Manage meetings	BSBMKG609 Develop a marketing plan
48	7/12/20		32	3			44	3		
49	14/12/20		33	4			45	4		
50	21/12/20		34	5			46	5		
51	28/12/20	35	1	Summer Holiday Break	Summer Holiday Break	47	1	Summer Holiday Break	Summer Holiday Break	
2021 Calendar										
Week Number	Date of Week	Public Holidays	Study Weeks	Session Number	Study Blocks	Study Blocks	Study Weeks	Session Number	Study Blocks	Study Blocks
1	4/01/21		36	2	Summer Holiday Break	Summer Holiday Break	48	2	Summer Holiday Break	Summer Holiday Break
2	11/01/21		37	3			49	3		
3	18/01/21		38	4			50	4		
4	25/01/21		39	5			51	5		
5	1/02/21		40	6			52	6		